

**Opening of an international application process to recruit 1 Associate Professor in the 3rd Group Subject Area - General and Related Legal Sciences**

**Notice n. ° 638/2019  
(Diário da República No. 96 of 20 May)**

Pursuant to article 39 of the Statute of the University Teaching Career (ECDU in the original Portuguese) approved by Decree-Law No. 448/79 of 13 November, in the current wording, by delegation of powers, the Director of the School of Law of NOVA University, Lisbon, Professor Mariana França Gouveia, following the administrative Order of 22/03/2019 by the Dean of NOVA University, Lisbon, Professor João Sàágua, hereby announces the opening of an international application process for a period of 30 business days, as of the date immediately after the publication of this Notice in the Portuguese 'Diário da República', to recruit 1 Associate Professor in the 3rd Group Subject Area - General and Related Legal Sciences (subareas of historical studies, in particular, in the subjects of History of Law, History of Portuguese Law, History of Institutions and History of Political Thought), foreseen in the personnel map of the School of Law of NOVA University, Lisbon (UNL), in accordance with point 5.3 d) of the Annex to the Order no. 6444/2015, published in the Diário da República, 2nd Series, no. 111, of 9 June).

This call for applications is governed by the provisions in articles 37 *et seq* of the Statute along with the University Teaching Career Tender Regulations at UNL, (Regulation No. 3012/2015 published in the 2nd series of the 'Diário da República' No. 58 of 24 March) and the Regulation of the University Teaching Career Application Regulations at UNL (Regulation No 115/2013, published in the 2nd series of the 'Diário da República' No. 59 of 25 March).

1. Work place and application requirements:

- 1.1 Work Place: Law School, Campus de Campolide, Lisbon.
- 1.2 Application requirements:
  - a) Meet, until the deadline for applications, the general requirements for public sector recruitment mentioned in article 17 of the General Labor Law in Civil Service (LTFP).
- 1.3 Have, until the deadline for applications, the requirements of article 41 of the ECDU: have had a doctorate degree for more than 5 years.

- 1.4 Candidates must hold a doctoral degree in the subject areas covered by the call for applications;
  - 1.5 If the candidate has obtained a doctorate degree in a foreign higher education institution, it must be proven it has been granted equivalence or recognition, in the legally applicable terms.
  - 1.6 Applicants must master spoken and written English.
2. Deadline for the validity of the call for applications: The call is valid for applications for this post and expires when filled.
3. Application presentation:
- 3.1 Applicants must present the application requirements preferably in a digital support (PEN-drive) in person to the Human Resources Service of the School of Law of NOVA University, at Campus de Campolide, 1099-032 Lisbon, or by post to the same address.
  - 3.2 The application process must be accompanied by the following documents:
    - (a) Application form, provided online at <https://www.fd.unl.pt/Anexos/13480.pdf>;
    - (b) Certificate proving their doctor's degree was obtained at least 5 years ago, in the subject areas covered by the call for applications;
    - (c) 8 copies of the *Curriculum Vitae* in digital format (8 pen-drives) indicating the works done and published, regarding all the functions the university teachers mentioned in point 4 of the ECDU are required to undertake;
    - (d) Copies of each of the published works, mentioned in the curriculum vitae, preferentially in digital format (in the mentioned pen-drives), namely the ones that are most representative of their contribution towards the development and evolution in the subject areas the call was opened for;
    - (e) Scientific and pedagogical development project that the applicant intends to adopt in the future – with no more than 5,000 words, to be assessed under the scope of scientific performance and pedagogical ability.
  - 3.3. The documents to the application must be presented in Portuguese or English. The jury may request, in case of need, the works mentioned in the previous paragraph to be translated into Portuguese or English.
  - 3.4. The documents proving the applicants meet the general requirements for public sector recruitment may be submitted by a declaration made on the form mentioned in 3.2 (a) above.

4. The applications, along with the documents mentioned in point above, must be sent within 30 business days as of the day immediately after this Notice is published in the 'Diário da República'.
5. The lack of any of the documents providing proof that cannot be provided unofficially will imply the application being rejected. Applications which do not meet the requirements or which are submitted after the deadline, also will be rejected.
6. Assessment criteria:
  - 6.1 The jury has approved the following criteria, indicators and weightings to assess and rank the applicants:
    - a) In the Scientific Performance Area, development and innovation (45 %):
      - i. Publication of scientific articles and books;
      - ii. Coordination and participation in research projects;
      - iii. Management of research units;
      - iv. Communications presented at scientific congresses and conferences;
      - v. Participation on the bodies of scientific magazines and on scientific award juries;
      - vi. Participation in scientific commissions, organisations or networks;
      - vii. Prizes and awards.
    - b) In the Pedagogical Ability Area (45 %):
      - i. Curricular Units they have been coordinated and taught, taking into account the diversity (materials and study cycles) the pedagogical practice and the number of students;
      - ii. The publication of lessons and other teaching material;
      - iii. Thesis supervision;
      - iv. Active participation on juries for academic tests and teaching and research career applications;
      - v. Prizes and awards.
    - c) Other relevant activities (10 %).
      - i. In the area of extension, namely in providing services to the community, participation in dispute resolution centers, appointment as arbitrator or expert, legislative support, partnership, scientific disclosure activities, training actions;

- ii. In the academic management area, namely posts held on University and Organisational Unit bodies, coordination of departments, sections and courses, other temporary posts and tasks.
- 6.2 The assessment of the applications shall pay particular attention to the works and activities conducted in the area of the call for applications in the five years before the call for applications was launched.
  - 6.3 The applicant's national and international activities plan will always be taken into consideration.
7. Composition of the jury:

The jury appointed by order of the Dean on 22/03/2019 and the Vice-Dean Professor José João Gordo Abrantes, on 26/03/2019, is composed of the following members:

Chair:

Professor Mariana Machado França Gouveia Sande Nogueira, Associate Professor with Aggregation of the School of Law of NOVA University, Lisbon and Dean of the School of Law of NOVA University, Lisbon

Members:

Professor Carlos Petit Calvo, Full Professor of the School of Law of University of Huelva;

Professor Manuel António Garcia Braga da Cruz, Emeritus Professor of the Institute for Political Studies of Católica University (Lisbon);

Professor José Luís Cardoso, Research Coordinator of the Social Sciences Institute of the University of Lisbon;

Professor Maria Eduarda Barroso Gonçalves, Full Professor of ISCTE- University Institute of Lisbon;

Professor Nuno Gonçalo Freitas Monteiro, Research Coordinator of the Social Sciences Institute of the University of Lisbon;

Professor Pedro Tavares de Almeida; Full Professor of the School of Human and Social Sciences of the NOVA University, Lisbon;

Professor Cristina Maria Machado Queiroz Leitão, Full Professor of the School of Law of NOVA University, Lisbon

8. Evaluation of the applications:

8.1. For the assessment and ranking of the applicants, the jury appreciates the general and formal requirements listed in article 41 of the ECDU, examining then the *curriculum vitae*

and other documents submitted by the applicants, considering the strands and indicators contained in this notice.

8.2. The jury assigns to each section a classification on the scale of 0 and 100, and a final classification also on the scale of 0 to 100, resulting from the sum of the scores assigned to the weighted strands.

8.3. Based on the evaluation of the curricula, their adequacy to the scientific area the call for applications was opened for and documents and classifications, as per the criteria and weightings provided in the point above, each member presents a justified admission proposal (final classification equal or superior to 50) or exclusion proposal (final classification less than 50), in absolute merit, for each of the applicants.

8.4. Applicants who have a favourable proposal from the majority of the members of the jury are admitted to competition.

8.5 Applicants who are not admitted shall be notified to respond within ten business days, in accordance with the provisions of articles 121 and following of the Code of Administrative Procedure.

8.7 Once the applicants who are admitted have been decided, each member shall present a written opinion with the ranking of the admitted applicants.

8.8 The ranking of the applicants is made by votes of the members, respecting the ranking presented in the document referred to in the previous point, as follows:

- (a) The first ballot is to determine which applicant to rank first, and in this vote, if a candidate obtains more than half of the votes to be placed first, he shall be placed in that position;
- b) If the situation referred to in the point above does not occur, a new ballot shall be held, only among the applicants who obtained 1st place votes, after having withdrawn the least voted applicant for that seat in the previous ballot;
- c) If there is more than one candidate to withdraw, by equality of the number of votes, with a minimum of one vote each, a vote is taken only on these to determine the candidate to withdraw from the next vote; in this vote, each member shall vote, from among the applicants in equal voting, in the applicant who occupies the lowest position; in case of a tie, the tie-breaker shall be made by the casting vote of the chairman of the jury;

- d) The voting shall be repeated until it is determined which candidate to order first; if only two candidates are left and each of them obtains half of the votes, the tie-breaker is made through the casting vote of the chairman of the jury;
- e) Once the applicant has been selected for the first place, this one is removed from the voting, repeating the whole process to the second place and so on until the list of all the applicants is sorted.

8.8. Once the previous hearing is done, the jury appreciates the statements presented and approves the final ranking of the admitted applicants.

9. In addition to the Diário da República, this public notice is also published: at the Public Employment Exchange; on the website of the Foundation for Science and Technology, on the UNL website, on the School of Law website and on ERA Careers.

10. In compliance with Article 9(h) of the Portuguese constitution, the Public Administration, as an employer, shall actively promote a policy of equal opportunities between men and women in access to employment and in the professional progression, scrupulously avoiding all and any form of discrimination.

2 May 2019

The Dean – Professor Mariana França Gouveia